



Position Description

VAN GO & OUTREACH PLAY FACILITATOR

Reports To:	Director of Education	Department:	Education
Direct Reports:	None	Division:	
FLSA Status:	Hourly Non-Exempt	Pay:	\$18 - \$21 range
		Effective Date:	TBD
Status:	Part Time	Hours / Week:	Up to 28 hrs/wk

Position Summary:

Sacramento Children's Museum seeks a Van Go & Outreach Play Facilitator to assist with the Van Go! Mobile Museum program and offsite outreach events. This position plays a vital role in museum operations even though it is largely based offsite.

This position works with two of the Museum's programs - Van Go! and Outreach. Van Go! Mobile Museum is a traveling outreach program that brings educational enrichment classes to schools and libraries throughout the Sacramento region and nearby counties. The Outreach program brings Sacramento Children's Museum information and activities to community events.

A qualified candidate should have experience working with young children and their families, be comfortable speaking with both children and adults, be organized, reliable, punctual, and enthusiastic about the Museum's mission to spark a passion for life-long learning. Additionally, qualified applicants must have weekend availability.

Essential Functions:

- Engage groups of students in a welcoming, energetic, friendly, outgoing, and professional manner;
- Assist with Van Go program delivery;
- Assist with Van Go and outreach event preparation, including loading and unloading program materials in the outreach van;
- Drive the outreach van as needed;
- Set up and clean up activity stations and traveling exhibits at outreach sites;
- Facilitate small-group hands-on activities at outreach sites;
- Answer questions, engage event attendees, and represent SCM positively at outreach events;
- Assist visitors in the Museum by providing pertinent information regarding exhibits, programs, and services. Remain polite, courteous, and helpful;

- Be a strong team player with a proactive attitude;
- Consistently work in a positive and cooperative manner with all SCM staff;
- Complete assignments in a timely manner and within Museum's standards; and
- Perform other duties as assigned.

Minimum Qualifications:

- Experience with children ages 0-8 in classrooms, recreational settings, and/or afterschool programs preferred;
- Excellent communication skills and ability to speak with ease in front of large and small groups of children and adults from diverse backgrounds. Performance experience an asset;
- Expertise in STEM, art, and music education for early learners is highly desirable;
- Must have weekend availability. Typical schedule may vary depending on the outreach programming needs;
- Must have a valid CA driver's license;
- Must have the ability to remain calm, be flexible, and foster positive social skills;
- Vaccinated against COVID-19
- Bilingual skills preferred; and
- Must be able to lift 30 lbs.

To apply, please forward your resume and cover letter in a Microsoft Word or PDF attachment to info@sackids.org with "Van Go & Outreach Play Facilitator" in the subject line.

Sacramento Children's Museum is an Equal Opportunity Employer.