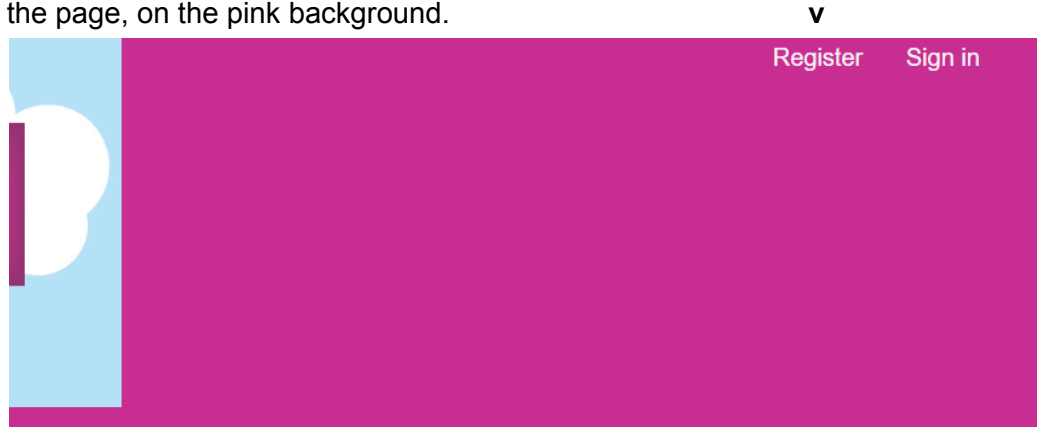


Registering a New Sign-In Account for Members (also see below: How to Sign In)

1. Navigate to the registration page for the event you'd like to sign up for. Registration links can be found on individual event pages, which are found on the 'Events' tab on the Sackids.org website.
2. Once you have opened up the registration form, click on the 'Register' link in the top right of the page, on the pink background.



- a.
3. Fill out the 'Registration' page that comes up. **You MUST use the same email that is the primary email address for your membership in order to get member discounts. Your membership must be active when you register this account.**

Registration

Register to receive any member discounts or benefits.

Registration Details

Title:	<input type="text"/>	Country:*	<input type="text" value="United States"/>
First name:*	<input type="text"/>	Address:*	<input type="text"/>
Last name:*	<input type="text"/>	City:*	<input type="text"/>
Email:*	<input type="text"/>	State:*	<input type="text" value="<Please Select>"/>
Phone:*	<input type="text"/>	ZIP:*	<input type="text"/>

Username & password

Username:*	<input type="text" value="The site uses your email address to identify you."/>
Password:*	<input type="password"/>
Confirm password:*	<input type="password"/>

- The password must be at least 12 characters in length and must contain at least one numeric, one special character (such as \$, #, %, *) and one lowercase letter or one uppercase letter.
- The password cannot contain your name(s), username or organisation name in any text direction.

- a.
4. Click 'Register'
 - a. Note: You only need to register once. After that, your login will work for as long as your membership is valid.

5. A thank you message will appear. Feel free to exit out of the computer tab/window, and go back to the event page on Sackids.org that you had previously accessed. Follow the instructions below to log in.
 - a. Note: If you have just registered, your account will stay logged in when you go back to the event registration form (navigate again from Sackids.org, do not hit the back arrow on your tab). If you have already registered in the past, follow the instructions below.

How to Log In to Receive a Member Discount

1. Navigate to the registration form for the event you'd like to register for. These forms are linked on the individual event pages on the Events menu tab at Sackids.org.
2. On the registration form, log in by clicking the 'Sign In' link at the top right of the page.
3. Log in using your previously created email and password.
4. Fill out your information as needed on the event form. Your discount will be reflected once you arrive at the 'Cart' page.
5. Finish filling in your information and completing the sign up as usual.